

DOVER BOARD OF HEALTH
Regular Meeting
June 12, 2023 6:00 pm

MEETING CALLED TO ORDER / SUNSHINE STATEMENT

President Darlene Kasko called the meeting to order and stated the meeting was being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, and duly posted and advertised.

Vice President Alessandra Scarneo called the **ROLL**.

Name	Present	Absent	Excused
Darlene Kasko, President	X		
Alessandra Scarneo, Vice President	X		
Rosita Scinto	X		
Rhoda Myles		X	X
Janice Anthony		X	X
Denise Jones, Alternate		X	

ALSO PRESENT

Sarah Perramant, Assistant HO
Ary Orama-Galloza, Registrar
Jessica Cruz, Alderwoman/Liaison

President Kasko entertained a motion to accept the minutes from the April 10, 2023, regularly scheduled meeting of the Board of Health.

A motion to accept the minutes from the April 10, 2023, regularly scheduled meeting was made by Alessandra Scarneo and duly seconded by Rosita Scinto.

ROLL CALL VOTE

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo	X		X		
Rosita Scinto		X	X		
Rhoda Myles					
Janice Anthony					
Denise Jones, Alternate					

CORRESPONDENCE:

No correspondence

OLD BUSINESS:

The following summary of old business was provided by Sarah Perramant, HO:

- Monthly Activity Summary (refer to Health Officer, REHS, Nursing, Health Ed reports).
- Strengthening Public Health Grant & Childhood Lead Program Grant updates.
- The strengthening public health grant will include the renovation of the health department facility.
- The strengthening public health grant also includes school immunization audits which has resulted in a collaborative effort with Zufall Health and the public schools to conduct a childhood immunization program.
- The health department will be working with Dover's OEM to provide updates and to keep current emergency preparedness strategies.
- Staffing Update (Carolina Then; P/T clerical help). Carolina is being trained in vital statistics to assist the Registrar. Also, Laura DeLa Cabada from 'outreach' will be trained in vital statistics to help provide registrar duties when needed.

- A full-time Sanitation Inspector will be employed by the Code Enforcement Department since most garbage complaints are related to property maintenance and housing both of which are under the purview of Code Enforcement. Calls and complaints will eventually be handled by Code Enforcement as well.
- The contract for health services with Bloomfield will end on June 30th. The Town of Dover has employed Sarah Perramant as the new Health Officer.
- A second Registered Environmental Health Specialist (REHS/health inspector) and a public health nurse will soon be employed using grant funds.
- The health department's lead grant is a three (3) year grant cycle, but there is a possibility that the timeframe will be extended due to the high number of children living in Dover and Dover's older housing characteristics. Under the lead grant, equipment will be purchased to enable qualified inspectors to make proper inspections.
- Regarding lead, Dover has an average of 20 lead cases involving children per year making a strong case for receiving assistance in the form of a grant. Because of the importance of this issue, the State of New Jersey has doubled the amount of the grant from \$164,000 to approximately \$264,000.

NEW BUSINESS:

Sarah Perramant, HO, presented the board with the following two (2) resolutions to be considered:

- **Resolution appointing Aracelis V. Orama Galloza Registrar of Vital Statistics.**
- **Resolution appointing Sarah A. S. Perramant as Health Officer**

RESOLUTION APPOINTING REGISTRAR OF VITAL STATISTICS

WHEREAS, the State of New Jersey Department of Health and Senior Services, Office of Vital Statistics and Registry requires the appointment of a Registrar of Vital Statistics as prescribed by N.J.S.A. 26:8-11 through 26:8-22; and,

WHEREAS, the Board of Health, of the Town of Dover, County of Morris, desires to appoint Aracelis V. Orama Galloza as the Registrar of Vital Statistics,

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Town of Dover, County of Morris, New Jersey, that Aracelis V. Orama Galloza is hereby appointed Registrar of Vital Statistics. This appointment shall take effect upon the filing and approval of this resolution by the State Department of Health and Senior Services.

ROLL CALL VOTE

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo	X		X		
Rosita Scinto		X	X		
Rhoda Myles					
Janice Anthony					
Denise Jones, Alternate					

A RESOLUTION APPOINTING SARAH A. S. PERRAMANT AS HEALTH OFFICER

WHEREAS, the Town of Dover is in need of an appointed Health Officer pursuant to NJSA 26:3A, 2-14.

NOW, THEREFORE, BE IT RESOLVED, on this 12th of June by the Town of Dover Board of Health, County of Morris, State of New Jersey, that Sarah A. S. Perramant be and is hereby appointed as Health Officer; and,

BE IT FURTHER RESOLVED that this appointment is effective June 5, 2023.

ROLL CALL VOTE

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko	X		X		
Alessandra Scarneo		X	X		
Rosita Scinto			X		
Rhoda Myles					
Janice Anthony					
Denise Jones, Alternate					

THE MEETING WAS OPENED TO MEMBERS OF THE BOARD

Alessandra Scarneo asked if the health department was aware of food pantry in Victory Gardens; and asked if the HO would follow-up with some information regarding its operation.

THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC

No members of the general public were present.

ADJOURNMENT:

A motion to adjourn the meeting was made by Rosita Scinto and seconded by Alessandra Scarneo.

ROLL CALL VOTE

Name	Motion	Second	Ayes	Noes	Abstain
Darlene Kasko			X		
Alessandra Scarneo		X	X		
Rosita Scinto	X		X		
Rhoda Myles					
Janice Anthony					
Denise Jones, Alternate					

**MEETING ADJOURNED
7:03 pm**